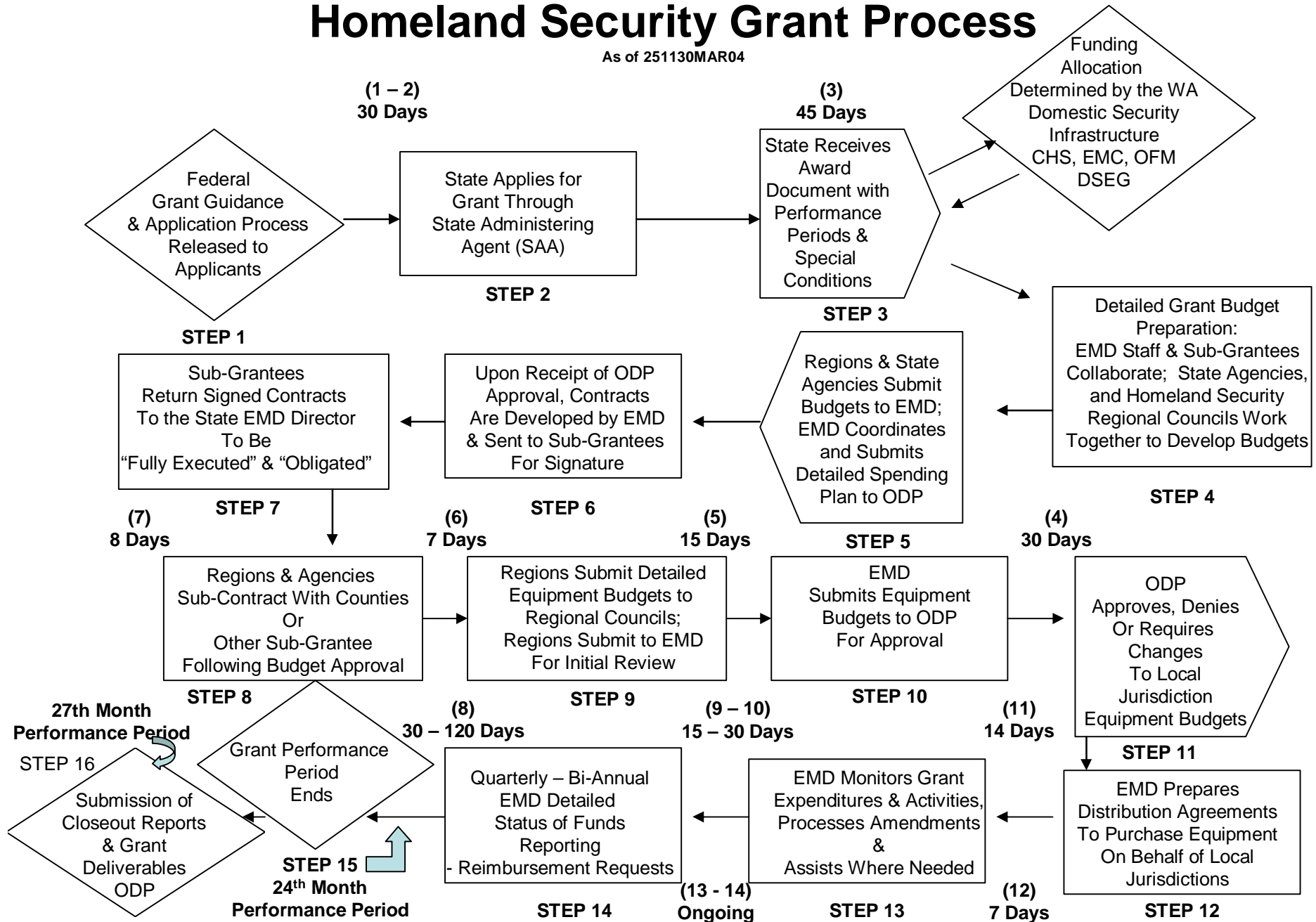


State of Washington FFY04 ODP Homeland Security Grant Process

As of 251130MAR04



FFY04 Homeland Security ODP Grant Process Timeline

- Step 1: ODP application release date;
- Step 2: 30 days to submit application to ODP;
- Step 3: ODP has 45 days to award grant to state without spending authority;
- Steps 4, 5, 6, & 7: ODP allows 60 days from the award date for state to develop strategy and detailed spending plan and then gain regional, CHS, EMC, OFM, DSEG concurrence/approval and return to ODP;
 - **Step 4: 30 days;**
 - **Step 5: 15 days**
 - **Step 6: 7 days;**
 - **Step 7: 8 days.**
- Step 8: Ongoing - 30 to 120 days;
- Steps 9 & 10: Ongoing - 15 to 30 days;
- Step 11: 14 days;
- Step 12: 7 days;
- Step 13: Ongoing;
- Step 14: Ongoing – Reports due 30 days after end of quarter;
- Step 15: 24th Month of performance period: Typically ODP effectively reduces the 24 month performance period to 18 or 20 months, by backdating the performance period 6 to 4 months prior to ODP authorization to expend/ contract funds.
- Step 16: 27th Month: Final close out report is due to ODP 90 days after the end of the performance period. EMD requires sub-recipient agencies and local jurisdictions to submit their grant close out reports to EMD NLT 45 days after the end of the grant performance period.